**PPG Minutes Monday 2 March 2015**

Present: Mike Dowling Mike Wreford

 Melanie Chenoweth Jonathan McConnell (Chair)

 Sue Lamble

 Gemma Sampson

**CQC** – The CQC visit was on Tuesday 6 January. Overall we think this went very well. Some of the PPG were in the waiting room at the time and didn’t feel there were any problems – the only mention was of the noticeboard being a little too cluttered. We should have their report in the next month or so.

**Premises/List Size** - The PPG enquired regarding the available space we have available at the surgery. We now have 4350 patients registered but will probably need more space fairly soon – but not sure how this is possible, especially with a lot of new houses going up. Our list remains open for new registrations.

**GP Trainees** – Mel updated the PPG regarding GP Trainees. We currently have Michelle Benbow who is here from February to August. We will then have Hayley Bentley from August for a year.

**Stratton Hospital:** Is now open again and we still have 12 beds. These filled up fairly quickly.

**Photos for the Website:** The PPG would like our website to have photos of all the staff members. This is ongoing for the surgery to sort out.

**Child Vaccinations:** Mel informed the PPG that the Child Health Dept at Treliske had computer problems and had asked us to take over the vaccination programme until the end of March but this may take longer. The surgery has agreed to take this on and will be sending out reminders.

**Heartswell Donation:** The surgery received a donation for £4200 from the Heartswell Charity. With this we bought an ECG machine, a 24hr blood pressure monitor and a new battery for the defibrillator. The staff attended an enjoyable presentation evening with comedian Johnny Cowling at Bowood Golf Club, where another £1000 was raised for the charity.

**New on-line Facility for Appointments and Prescription Requests**: We will be offering on-line appointments and a new on-line prescription request service by the end of March. Patients will need to have a separate e-mail address per patient and be over the age of 16. This is to ensure patient confidentiality for over 16s. To enrol in this service, patients are required to provide identification which is scanned into their notes.

**Patient Questionnaire:** The PPG enquired when we would be doing a patient survey again this year. It was decided we will do this again in June and incorporate the Friends and Family Questionnaire into the usual survey we do each year.

**Surgery 10th Birthday:** The surgery will have been open for 10 years in August!

**Date of Next Meeting:** 29.6.15 at 6.15pm